

# Hamilton County Ohio Local Emergency Planning Committee (LEPC)

Charles Lewis, Chairman  
Nicholas Crossley, Vice Chairman

Date Returned to Applicant: \_\_\_\_\_

## Application for Information

The Superfund Amendments and Reauthorization Act (SARA) of 1986 and Chapter 3750 of the Ohio Revised Code mandate that the public shall be provided access to facility specific chemical inventories, safety data sheets (SDS) and local emergency response plans in the possession of the Hamilton County Ohio LEPC. An individual may apply to review non-confidential facility information by appointment and/or request copies of such information. The LEPC may charge a reasonable fee to cover the cost of copying, shipping, and accrued costs for computer searches. These fees must be paid before receiving the requested information.

### 1. Facility Identification:

County \_\_\_\_\_  
Name of Facility \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

### 2. Standard Information Requests (Separate Form Required for Each Facility):

Please check appropriate box (es)

- Hazardous material release reports on record with the LEPC.
- Tier Two chemical inventory information.
- Safety Data Sheets for a specific chemical (s).
- Current Chemical Emergency Response and Preparedness Base Plan.

*The Hamilton County Local Emergency Planning Committee will make a good faith effort to provide the requested information within 45 days.*

### 3. General Information Required About Person Applying for Information Request:

*Please Print*

*(Applicant Request Confidentiality-  
Section 3, Identifying Information Required)*

Name \_\_\_\_\_  
Company \_\_\_\_\_  
Street Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Telephone Number (include area code) \_\_\_\_\_  
E-mail \_\_\_\_\_

*I understand there may be a fee to cover copying, research, computer costs, and shipping.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

### 4. Other Information About This Request:

Requests for access to review, or obtain a copy of, TIER II inventory information for a hazardous substance stored at a facility in an amount less than ten thousand pounds at any time during the preceding calendar year must include a written statement of general need for the information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### Return This Form (fax or email) to:

Hamilton County, OH LEPC  
Attention: Doug Witsken  
Information Coordinator  
2000 Radcliff Drive  
Cincinnati Ohio 45204  
513-263-8013  
Fax: 513-263-8222

[doug.witsken@hamilton-co.org](mailto:doug.witsken@hamilton-co.org)