

HAMILTON COUNTY EMERGENCY OPERATIONS PLAN

ANNEX G EMERGENCY SUPPORT FUNCTION #7 — RESOURCE SUPPORT

PRIMARY AGENCY: Hamilton County Purchasing Division, Board of County Commissioners

SUPPORT AGENCIES: Hamilton County Auditor
Hamilton County Administration – Budget Office
Hamilton County Facilities Management
Hamilton County Engineer’s Office
Hamilton County Sheriff’s Office
Hamilton County Department of Job and Family Services
American Red Cross, Cincinnati Area Chapter (ARC)
Southwest Ohio Regional Transit Authority (SORTA)
Community Organizations Active in Disaster (COAD)

I. INTRODUCTION

ESF #7 provides logistical and resource support to county and local entities involved in emergency response and recovery. This support includes locating, procuring, and issuing resources including equipment, supplies, and services required by emergency responders and disaster victims.

II. SITUATION AND ASSUMPTIONS

A. Situation

Disasters have an immediate impact on local, county and state resources resulting in shortages of vitally needed supplies. In addition, specialized equipment and services may be required to save lives, and protect, and restore property during response and recovery operations. Expeditious identification, procurement, and allocation of resources are vital to ensure effective state emergency operations.

B. Assumptions

1. Resources outside of the affected area will be directed to fulfill the unmet needs of the state, county or local governments.
2. Major disasters may require the activation of county staging areas in order to expedite the delivery to the site of the emergency.
3. Some resources of the state, county and local governments may not be available in the impacted area due to debris and destroyed buildings.

III. CONCEPT OF OPERATIONS

A. Overview

The Hamilton County Purchasing Division is the coordinating agency for ESF #7. The Hamilton County Purchasing Division or designee will act as the team leader for ESF #7 in the Hamilton County ROC during county-level response and recovery operations.

1. The primary and support organizations for ESF #7 act as a team to address the resource needs of disaster victims and responders following an emergency.

2. The Director of Hamilton County Emergency Management/Homeland Security is responsible for activating ESF #7. ESF #7 organizations will provide representation as needed at the Regional Operations Center, at the site of the emergency, and administrative and logistical support for their respective emergency personnel.
3. The Director of HCEM/HS will make a request through Hamilton County Purchasing Division that purchasing and contracting requirements as listed in Ohio Revised Code (ORC) Sections 125.02 to 125.111 be suspended during the period of the emergency, as defined in ORC 125.023.
4. Hamilton County Purchasing Division, the County Auditor, and Hamilton County Office of Budget and Strategic Initiatives will coordinate with each other to establish funding for the disaster.
5. Hamilton County Purchasing Division and HCEM/HS will review resource requests to determine the most effective sources of supply and funding.
6. Hamilton County Purchasing Division will coordinate with other ESF #7 team members for the following resource support concerns.
 - a. Resources available through charitable/volunteer organizations.
 - b. Services available from county or state departments for disaster victims.
 - c. Services available from county or state departments for transportation and logistical support.
 - d. County or State funding available for resource support.
7. The Ohio National Guard is a state asset that, if activated, can:
 - a. Provide emergency water purification where potable water is not available to the civilian population.
 - b. Provide resources and personnel as required.

B. Relationship Between Levels of Government

1. Federal
 1. Hamilton County Purchasing Division and Ohio EMA, through the Ohio EOC, will request resource support assistance for specific missions from the Federal Emergency Management Agency (FEMA) and General Services Administration (GSA) when state resource support capabilities are inadequate to address emergency needs.
2. State
 - a. The following options will be addressed by state agencies that lack the required resources to respond to local needs.
 - 1) Determine if another state department can address the need.
 - 2) Determine if volunteer organizations through Ohio VOAD can address the need.
 - 3) Give the mission to the federal government as a written request through the Ohio EOC to FEMA or through the Executive Director of Ohio EMA to FEMA if activities have moved to the DFO.

- b. The State ESF #7 Team maintains a working relationship throughout emergency response and recovery operations to ensure that resource shortfalls identified by emergency response and recovery personnel are addressed. Listed below are some of the emergency activities that occur:
 - 1) Administrative actions for obtaining resources.
 - 2) Identification of state-owned resources.
 - 3) Identification of funding sources.
 - 4) Identification and coordination with resource providers.
 - 5) Transportation of state resources to disaster sites or staging areas.
 - 6) Identification and activation of state staging areas.
 - 7) Operations of state staging areas.
 - 8) Security for state resources in staging areas, and
 - 9) Resource tracking for state resources used in the emergency.
- 3. County/Local
 - a. During response, the ROC Director will coordinate emergency requests for county and/or state resources through the appropriate ESF for action.
 - b. HCEMA/HS may coordinate with local, county, state and federal governments at the site of the emergency when applicable for resource support mission assignments.

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

All ESF #7 organizations are responsible for development of internal SOPs that support ESF #7 and ROC operations.

The following organizations have these specific emergency responsibilities with respect to resource support.

A. Hamilton County Purchasing will:

- 1. Act as team leader for coordinating county ESF#7 activities.
- 2. Provide support staff for procurement of services, and listings of buildings and facilities.
- 3. Research and identify providers of required resources.
- 4. Assist county & state departments in identifying most effective and attainable resources for response and recovery efforts.
- 5. Coordinate with HCEM/HS to review resource requests from county and/or state departments and localities and identify county, state, private or volunteer providers.
- 6. Coordinate with the County Auditor and Budget Office to identify funding lines and requests for threshold increases as needed.

7. Approve suspension of purchasing and contracting requirements as defined by state statute.
8. Coordinate with the American Red Cross (ARC) and Community Organizations Active in Disaster (COAD) for volunteer resource support. The Volunteer Management Liaison will act as the liaison between Hamilton County Purchasing Division and COAD in the Hamilton County ROC and the DFO.
9. Coordinate with HCEM/HS, the county Sheriff's office, and public works for identification, activation, security, and operations for state-level staging areas.
10. Coordinate with the Hamilton County Sheriff's Office for inmate provided services.
11. Provide tracking of county resources throughout response and recovery.
12. Provide additional county personnel as needed to support emergency operations in the ROC and the DFO.

B. Hamilton County Auditor

Assist County Purchasing with funding lines for emergency purchasing.

C. Hamilton County Office of Budget and Strategic Initiatives will:

Coordinate with Hamilton County Purchasing Division in the development of emergency funding lines, to increase threshold levels and for related budgetary and fiscal needs.

D. Hamilton County Emergency Management/Homeland Security will:

1. Assist in the development and submittal of necessary administrative requirements.
2. Identify county, local, private and volunteer providers.
3. Request emergency suspension of procurement and purchasing procedures.
4. Identify county, state, and federal funding lines.
5. Coordinate support for operations of county-level staging areas.
6. Interface with county departments and local governments to assist Hamilton County Purchasing Division in county resource tracking.
7. Maintain lists of pre-positioned equipment

E. Hamilton County Facilities Management will:

1. Transport county resources to the site of the emergency.
2. Identify county-level staging areas and support their operation.
3. Identify county facilities that can be used to house responders and/or equipment related to disaster response.
4. Coordinate with the Ohio National Guard and other state departments as needed to support county-level operations.

F. Hamilton County Engineer's Office will:

Provide resources within capabilities for disaster response and recovery.

G. Hamilton County Sheriff's Office will:

1. Provide traffic control activities for movement of county resources into county-level staging areas and at the site of the emergency.
2. Provide security for resources at county-level staging areas on county owned or leased property or as directed by the County Sheriff or Hamilton County Board of Commissioners.
3. Assist in the delivery of emergency resources when required.
4. Coordinates the strategy for transporting materials through restricted areas, quarantine lines, and law enforcement checkpoints so that needed supplies are delivered in a timely manner.

H. Hamilton County Department of Job and Family Services will:

1. Provide job assistance services to people impacted by the disaster.
2. Assist in coordinating unmet needs for people impacted by the disaster.

I. Hamilton County Sheriff - Corrections will:

1. Coordinate with HCEM/HS and Hamilton County Purchasing Division in the ROC for the possible provision of the following inmate-services during emergencies. Note: Inmates can only be used on public properties.
 - a. Debris removal
 - b. Landscaping
 - c. Light Demolition work
 - d. Renovation of parks
 - e. Warehouse support

J. Community Organizations Active in Disasters will:

1. Coordinate with HCEM/HS and Hamilton County Purchasing Division to address unmet needs of disaster victims.
2. Refer to the Donations and Volunteer Management Support Annex (Future) for further guidance.

K. Southwest Ohio Regional Transit Authority will:

1. Provide transportation support as required.
2. Assist in the delivery of emergency resources when required.

L. Ohio National Guard, if activated, can:

1. Provide emergency water purification where potable water is not available to the civilian population.

2. Provide resources and personnel as required.

M. American Red Cross, Cincinnati/Dayton Area Chapter will:

Coordinate with Hamilton County Purchasing Division and HCEM/HS to address unmet resource needs of disaster victims.

N. Southwest Ohio Regional Transit Authority will:

Provide transportation assets as needed.

V. RESOURCE REQUIREMENTS OF ESF #7 — RESOURCE SUPPORT

A. ESF #7 — Resource Support organizations are responsible for the maintenance of their own agreements, SOPs, SOGs, MOUs and Resource Listings that document the equipment, supplies, and services available to them during emergencies.